

## Partnership Programme Information Sheet 2024/2025

<b><i>Institutional Contacts</i></b>	
<b>Name of Institution</b>	University of Lucerne
<b>Website</b>	<a href="http://www.unilu.ch">www.unilu.ch</a>
<b>Head of the International Relations Office (Contact for agreements)</b>	Ms. Catrin E. Scheiber MA Head of International Relations Office Frohburgstrasse 3, P.O. Box CH-6002 Lucerne Tel.: +41 41 229 50 71 Email: <a href="mailto:international@unilu.ch">international@unilu.ch</a>
<b>Institutional Mobility Coordinator (Incoming students to Lucerne)</b>	Ms. Uta Zehnder Institutional Mobility Coordinator Frohburgstrasse 3, P.O. Box CH-6002 Lucerne Tel.: +41 41 229 53 90 Email: <a href="mailto:mobility@unilu.ch">mobility@unilu.ch</a>
<b>Mobility Coordinator (Outgoing students from Lucerne)</b>	Ms. Andrea Leardi BA Mobility Coordinator Frohburgstrasse 3, P.O. Box CH-6002 Lucerne Tel.: +41 41 229 50 65 Email: <a href="mailto:mobility@unilu.ch">mobility@unilu.ch</a>

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<b>Departmental Contacts</b>	
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<b>Faculty of Humanities and Social Sciences</b>	Ms. Rahel Lörtscher lic. phil. & Ms. Sabrina Sakac MSc Departmental Coordinators Tel.: +41 41 229 55 13/15 Email: <a href="mailto:studienberatung-ksf@unilu.ch">studienberatung-ksf@unilu.ch</a>
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<b>Faculty of Economics and Management</b>	Ms. Vanessa Lutz MA & Ms. Isabelle Rickli MA Departmental Coordinator Tel.: +41 41 229 58 15/14 Email: <a href="mailto:studienberatung-wf@unilu.ch">studienberatung-wf@unilu.ch</a>
<b>Faculty of Health Sciences and Medicine</b>	<p><b>Programme Manager MSc Health Sciences:</b> Ms. Luisa Koller MA Tel.: +41 41 229 59 59 Email: <a href="mailto:luisa.koller@unilu.ch">luisa.koller@unilu.ch</a></p> <p><b>Programme Manager BSc Health Sciences:</b> Ms. Claudia Trautwein BA T +41 41 229 59 44 <a href="mailto:claudia.trautwein@unilu.ch">claudia.trautwein@unilu.ch</a></p> <p><b>Programme Manager Joint Master Medicine:</b> Dr. med. Dr. sc. Stefan Gysin T +41 41 229 59 60 <a href="mailto:stefan.gysin@unilu.ch">stefan.gysin@unilu.ch</a></p>

<b>Academic Information</b>													
<b>Orientation Week</b>	<p>Fall semester: 9 – 12 September 2024</p> <p>Spring semester: 10 – 13 February 2025</p> <p>Please note that attendance at the orientation week is mandatory for all exchange students.</p>												
<b>Academic Calendar</b>	<table border="0"> <tr> <td>Fall semester</td> <td>Start</td> <td>16 September 2024</td> </tr> <tr> <td></td> <td>End of courses</td> <td>20 December 2024</td> </tr> <tr> <td>Spring semester</td> <td>Start</td> <td>17 February 2025</td> </tr> <tr> <td></td> <td>End of courses</td> <td>30 May 2025</td> </tr> </table> <p>Please note that these dates refer only to lecture weeks. In some cases examination sessions may take place after the end of the semester.</p>	Fall semester	Start	16 September 2024		End of courses	20 December 2024	Spring semester	Start	17 February 2025		End of courses	30 May 2025
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<b>Examination dates</b>	<p>Examination dates are different in each faculty and depend on which courses students opt to take. Please therefore ensure that when registering for courses, you take the examination dates into consideration. Please refer to the appropriate section below for more faculty-specific information.</p>												
<b>Faculty of Theology</b>	<p><b>The exam periods can be found via the following link:</b>  <a href="https://www.unilu.ch/exams">Exams and Master's thesis - University of Lucerne (unilu.ch)</a></p>												
<b>Faculty of Humanities and Social Sciences</b>	<p><b>In the Fall semester:</b> exams take place during the last two weeks of the semester and the second week of January.</p> <p><b>In the Spring semester:</b> exams take place two weeks before and after the end of the semester.</p>												
<b>Faculty of Law</b>	<p><b>In both the Fall and Spring semesters:</b> exams take place within the 'academic calendar' dates listed above.</p> <p><b>Please note that these dates might differ to the exam dates for regular (non-exchange) students.</b></p>												
<b>Faculty of Economics and Management</b>	<p><b>The exam periods can be found via the following link:</b>  <a href="https://www.unilu.ch/en/study/courses-exams-regulations/faculty-of-economics-and-management/exams/">https://www.unilu.ch/en/study/courses-exams-regulations/faculty-of-economics-and-management/exams/</a></p>												

<p><b>Department of Health Sciences and Medicine</b></p>	<p>The exam periods can be found via the following link:  <a href="https://www.unilu.ch/en/study/courses-exams-regulations/health-sciences-and-medicine/exams/">https://www.unilu.ch/en/study/courses-exams-regulations/health-sciences-and-medicine/exams/</a></p>
<p><b>Transcripts of Records</b></p>	<p>You can expect to receive your transcript of records by the end of February for the Fall semester and in August for the Spring semester.</p>
<p><b>Nomination Deadlines</b></p>	<p>Fall semester: 31 March 2024          Spring semester: 1 October 2024</p>
<p><b>Application Deadlines</b></p>	<p>Fall semester: 15 April 2024          Spring semester: 15 October 2024</p>
<p><b>Duration of Study</b></p>	<p>We accept students who wish to study for 1 semester, or 2 consecutive semesters.</p>
<p><b>Levels of Study</b></p>	<p>▪ Undergraduate    ▪ Graduate    ▪ Postgraduate</p>
<p><b>Course Information, Orientation Program and Learning Agreement</b></p>	<p>Students must be able to take courses in English or German.          Students have to take at least 15 ECTS per semester at the University of Lucerne.          For all study-related issues such as learning agreements, credits, assessments, etc., please contact the departmental coordinator at the corresponding faculty.</p>
<p><b>Application and Registrations Procedures</b></p>	<p>We only accept nominations sent by the International Relations Office of our partner universities.          We use Mobility-Online for both the nomination and the application processes. Mobility coordinators will receive an email with detailed instructions on how to nominate their students using our platform.          Nominated students, in turn, will receive detailed information on how to complete their application online, as well as other information pertinent to their mobility semester, including registration dates. Please see further details below on the documents needed during the application process.</p>
<p><b>Required documents during application process</b></p>	<p><b>1. Transcript of records</b>          Please submit the latest copy. We can accept unofficial transcripts from the electronic registrar system of your home university if the document includes your name and the name of your home university.  <b>2. Proof of English proficiency</b>          To ensure full participation in our programmes non-native English speakers or students who are not studying on an English-taught programme at their home university must provide one of the following documents:</p>

	<ul style="list-style-type: none"> <li>- TOEFL IBT 85</li> <li>- IELTS 6.5</li> <li>- Duolingo English Test (DET) 120</li> <li>- We may also accept letters from language course coordinators or academic staff who can confirm that a student has a C1 level on the Common European Framework for Languages (CEFR), or that the student has studied and passed English-taught courses. In this case please name the titles of the English-taught courses and refer to the grade in the academic transcript.</li> </ul> <p><b>Please note that students nominated to study on our German-taught programmes will not be required to submit proof of English proficiency.</b></p>
<b>German courses for beginners</b>	<p>During the semester, exchange students have the option of signing up for a German course at a reduced rate of 100 CHF. Students can sign up for these courses online during orientation week. 2 ECTS are awarded for this course.</p>
<b>Accommodation</b>	<p>There are a limited number of rooms available for exchange students at the student residence. Students have the possibility to apply for a room during the online application process. It cannot always be guaranteed that students get a room in the student residence.</p> <p>If you have further accommodation-related questions, please contact the Institutional Mobility Coordinator.</p>
<b>Website for incoming students</b>	<p><a href="http://www.unilu.ch/eng/incoming_students_4246.html">http://www.unilu.ch/eng/incoming_students_4246.html</a></p>
<b>General Information</b>	
<b>Health Insurance</b>	<p>In Switzerland, private health insurance is compulsory. The Swiss Federal Act on Insurance Contracts stipulates a strict and complete insurance coverage, which must adhere to the Swiss Social Insurance (AHV) conditions. You will be sent further details as part of the application process and we will assist you in obtaining the necessary health insurance cover.</p> <p>Please note that travel insurance taken out in your home country is not equivalent to Swiss health insurance cover and will not be accepted by the authorities.</p>

<p><b>Personal Liability Insurance</b></p>	<p><b>For exchange students who will stay at university arranged accommodation, personal liability insurance is mandatory!</b></p> <p>Exchange students should check before leaving their home country whether their personal liability insurance coverage is sufficient for Switzerland. Please note that it is usually cheaper and more convenient to organise this type of insurance cover in your home country.</p> <p>For students organising their own accommodation, personal liability insurance is not compulsory but it is strongly recommended since it offers an insurance cover for third party liability claims and will cover costs relating to damage of rented accommodation.</p> <p>If you have further questions please contact the Institutional Mobility Coordinator.</p>
<p><b>Visa</b></p>	<p>Students from countries outside the EU/EFTA with a visa requirement need to apply for a Swiss entry visa at the Swiss Embassy or Consulate General in their home country.</p> <p>Please allow <b>at least three months</b> to apply for your entry visa. Please note that students from countries with a visa requirement cannot be matriculated at the University of Lucerne without a valid entry visa. If you are unsure whether or not you need a visa, please ask your local Swiss representation office.</p> <p><a href="http://www.eda.admin.ch/eda/en/home/rebs.html">http://www.eda.admin.ch/eda/en/home/rebs.html</a></p>
<p><b>Residence Permit / Costs</b></p>	<p>All incoming students are required to get a residence permit for their stay in Switzerland. The University of Lucerne will apply for this residence permit on behalf of the students.</p> <p>Your residence permit will be issued after you have registered with the registration office of your community of residence (see below). Costs for the residence permit: approx. CHF 70 for EU/EFTA students; approx. CHF 250 for non-EU/EFTA students; these costs must be borne by the student.</p>
<p><b>Entering – Registration / Costs</b></p>	<p>After entering Switzerland, all students are required to register at the registration office of their community of residence. More information about this will be communicated to students during Orientation Week. Costs for the registration: approx. CHF 35</p>
<p><b>Scholarships available to exchange students</b></p>	<p>There are a small number of scholarships available for students from outside Europe. The Institutional Mobility Coordinator will contact eligible students and instruct them on how to apply.</p>

<p><b>Study abroad reports</b></p>	<p>In these reports, former exchange students describe their impressions and experiences of their exchange semester. The reports provide important information to students who are planning an exchange semester at the University of Lucerne in the future: <a href="https://www.unilu.ch/en/international/mobility/student-mobility/study-abroad-reports/">https://www.unilu.ch/en/international/mobility/student-mobility/study-abroad-reports/</a></p>															
<p><b>Estimated budget per month</b></p>	<p>Actual living expenses will differ for each individual, however, the figures below are a good indicator of how much a student will spend per month:</p> <table data-bbox="783 645 1388 808"> <tr> <td>Housing (incl. additional costs)</td> <td>CHF</td> <td>660</td> </tr> <tr> <td>Utilities (telephone, Internet, TV, radio)</td> <td>CHF</td> <td>100</td> </tr> <tr> <td>Health insurance, liability insurance</td> <td>CHF</td> <td>200</td> </tr> <tr> <td>Food, household items</td> <td>CHF</td> <td>350</td> </tr> <tr> <td>Miscellaneous (clothes, laundry, transport)</td> <td>CHF</td> <td>350</td> </tr> </table> <p><b>Total</b> <b>CHF 1'660</b></p> <p>A currency converter is available here: <a href="http://www.xe.com/en/">http://www.xe.com/en/</a></p>	Housing (incl. additional costs)	CHF	660	Utilities (telephone, Internet, TV, radio)	CHF	100	Health insurance, liability insurance	CHF	200	Food, household items	CHF	350	Miscellaneous (clothes, laundry, transport)	CHF	350
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